

AGENDA

Meeting: WESTBURY AREA BOARD
Place: The Laverton Hall, Bratton Road, Westbury, Wilts BA13 3EN
Date: Thursday 8 December 2011
Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Westbury Neighbourhood Policing Team (NPT) stand will be available for 6:30pm – come along and raise your concerns to your NPT.

Please direct any enquiries on this Agenda to Anna Thurman (Democratic Services Officer), on 01225 718379 or email anna.thurman@wiltshire.gov.uk
Or Sally Hendry (Westbury Community Area Manager), Tel: 01373 864714 or email sally.hendry@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Julie Swabey (Chairman)	Ethandune	01380 830043 07794 846698
Cllr Michael Cuthbert- Murray (Vice Chairman)	Westbury East	07738 873640
Cllr David Jenkins	Westbury North	01373 823605 07941 201637
Cllr Russell Hawker	Westbury West	01373 822275

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p>	7.00pm
<p>2. Apologies for Absence</p>	
<p>3. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>4. Minutes (Pages 1 - 12)</p> <p>To confirm the minutes of the meeting held on 6 October 2011.</p>	7.05pm
<p>5. Chairman's Announcements (Pages 13 - 14)</p> <p>To receive announcements from the Chairman on;</p> <ul style="list-style-type: none"> • Do you have the X Factor? http://www.youtube.com/user/wiltshirecouncil#p/u/8/8Y_CvgVAgvY • Public Transport update • Watersmead update • Wiltshire's new 'Warm and Well' free home insulation scheme • Joint Strategic Assessment and Westbury Forward event - Important statistics and information about our community area are available in the Joint Strategic Assessment. This document, which can be seen online at http://www.intelligenenetwork.org.uk/local-area-profiles/ gives a comprehensive overview of the strategic issues facing our community area and includes everything from population to health issues, community safety and crime. Following on from this, Westbury Area Board and the BA13+ Community Area Partnership are hosting a special Westbury Forward event on January 18 at the Laverton. This will bring together the key players in the Westbury area for discussion and debate. If you would like an invitation to attend this meeting please contact the Community Area 	

Manager on 01373 864714 or email at
sally.hendry@wiltshire.gov.uk

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|-----|---|---------------|
| 6. | Leigh Park Adoptions Update (<i>Pages 15 - 36</i>) | 7.10pm |
| | Two progress reports on Leigh Park adoptions are contained within the agenda. Steve Ibbetson, Technical Manager, Neighbourhood and Planning will attend the meeting. | |
| 7. | A36 (Bath, Cleveland Bridge) Heavy Goods Vehicle Ban and the Implications for the A350 and Westbury | 7.20pm |
| | Nick Helps - Transport Planning Officer from Bath and North East Somerset will define an experimental 18 tonne weight restriction of Heavy Good Vehicles at the A36 Cleveland Bridge and the implications on the A350 and Westbury. Alan Creedy, Head of Service – Sustainable Transport, Wiltshire Council will also be in attendance. | |
| 8. | Partner Updates (<i>Pages 37 - 48</i>) | 8.05pm |
| | To receive any updates from partners – Parish and Town Councils, Police, Fire and Rescue Service, NHS, Community Area Young Person Issues Group (CAYPIG), BA13+Community Area Partnership and Westbury Chamber of Commerce. | |
| 9. | Westbury Area Police Presentation | 8.15pm |
| | To receive a presentation from Inspector Lindsey Winter. | |
| 10. | Issues Updates | 8.30pm |
| | To receive updates from Sally Hendry, Westbury Community Area Manager (CAM) on those issues highlighted at the previous Area Board meetings and received online including: <ul style="list-style-type: none">• Progress on Wiltshire Voices• Cleaning of Westbury White Horse | |
| 11. | Wind Farms in Wiltshire | 8.40pm |
| | Please note that this is not a debate on individual applications but to put forward a Notice of Motion for a countywide policy. | |
| 12. | Community Area Grants (<i>Pages 49 - 66</i>) | 8.45pm |

To consider applications for funding from the Community Area Grants Scheme.

- Westbury Art Group - £324
- Bratton Pavillion Management Committee - £525
- Leigh Park Community Association - £8000 (This is an Area Board led application).

13. **Future Meeting Dates and Close**

9.00pm

The next meeting will take place on 16 February 2012 at Dilton Marsh Social Club, Petticoat Lane, Dilton Marsh, BA13 4DG.

<http://www.diltonsocialclub.biz/find-us>

19 April 2012 – The Laverton, Westbury

14 June – Heywood Village Hall

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Bratton, Jubilee Hall, Melbourne Street, Bratton, Westbury BA13 4RW
Date: 6 October 2011
Start Time: 7.00pm
Finish Time: 9.20pm

Please direct any enquiries on these minutes to:

Anna Thurman (Democratic Services Officer), Tel: 01225 718379 or (e-mail) anna.thurman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr David Jenkins, Cllr Julie Swabey (Chairman), Cllr Russell Hawker and Cllr Michael Cuthbert-Murray (Vice-Chair)

Keith Humphries, Cabinet Member Representative

Wiltshire Council Officers

Sally Hendry, Westbury Community Area Manager

Julia Cramp, Service Director for Commissioning and Performance, Department for Children and Education

Anna Thurman - Democratic Services Officer

Martin Litherland - Head of Waste Collection

Bernie Fitzmaurice - Communities and Voluntary Sector Team

Town and Parish Councillors

Westbury Town Council - F Morland

Bratton Parish Council - Ken Davis, Gill Hurn, KG Drewett, Keith Miller

Coulston Parish Council - Nick Dolman

Edington Parish Council - Michael Jones

Heywood Parish Council - Keith Youngs,

Partners

Wiltshire Police - Inspector Lindsay Winter

Wiltshire Fire and Rescue Service - Mike Franklin

BA13+ Community Area Partnership - Reverend Jonathan Burke, Carole King

Total in attendance: 48

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Reverend Dai Davis, Kerry Eatwell and Anita Whittle.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4.	<p><u>Minutes</u></p> <p>Decision The minutes of the previous two meetings were agreed as correct records and signed by the Chairman.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman announced the deaths of John Irving and Frank Brine and extended the condolences of the Board to Alison Irving, Sylvia Brine and their families. Both would be sadly missed.</p> <p>As agreed by the Board, at the August meeting, a Watersmead working group had been set up.</p> <p>The Chairman thanked everyone who helped at the Westbury Area Board Open Day, it was a great success.</p> <p>The Reeves Orchard Community Project in Bratton won Best Community Initiative for their efforts at invigorating a 76 year old community orchard at the Voluntary and Community Sector Awards 2011. The Chairman presented Mike Pearce and Warren Harding with a certificate. The prize money would be spent on path improvements around the orchard.</p>
6.	<p><u>Partner Updates</u></p> <p>Partner updates were received from;</p> <p>Wiltshire Police Lindsey Winter, Sector Inspector for the Westbury area expressed her disappointment at the performance figures for Westbury and the surrounding villages that showed a 5% increase on figures for the same reporting period last</p>

year. She reported that a huge amount of work has been undertaken by Police, Youth Services and Wiltshire Council. There had been a successful application to the Magistrates Court for an Anti-social Behaviour Order and a number of Anti-social behavioural contracts have been agreed. This work has resulted in 44 less incidents of anti-social behaviour in the community compared with this time last year.

Wiltshire Police continue to strive to make this the safest county and there is reduction across the Westbury area in violent crime. In total there have been 35 fewer victims of assaults.

101 is the new non-emergency phone number for Wiltshire Police.

http://www.wiltshire.police.uk/index.php?option=com_content&view=article&id=3290:101-launched-in-wiltshire&catid=43:news&Itemid=50

The roll out of this new non-emergency number is part of a national programme to make it easier for you to contact your local police. **101** will be used for non-emergencies such as:

- contacting local officers
- getting crime prevention advice
- making us aware of policing issues in your local area
- making an appointment with a police officer
- for any other non-emergency

She went on to explain that there was a new operating model for response units. All response teams would now work out from 4 hubs Trowbridge, Chippenham, Devizes and Salisbury with a newly devised shift pattern which will provide officers in the right place, at the right time and can provide the appropriate cover for the night time economy. Police, Fire and Rescue, PCT and Wiltshire Council as partners, are working together to reduce crime.

A question was raised regarding the number of crimes in relation to the percentage of detections. Lindsey explained that there were a number of stages to go through to get detections, and this remains a challenge. She would explain the process with a presentation at the next Area Board in December.

Cllr Cuthbert-Murray thanked Lindsey for the improved visibility of officers in the Westbury area.

Wiltshire Fire and Rescue

<http://www.wiltsfire.gov.uk/>

Mike Franklin reported that there had been 2 accidental fires in the last two months, the lowest number of fires in the last two years. The Fire and Rescue

Service are proactively engaged in Home Fire checks and working closely with Wiltshire Council on the Warm and Well Scheme.

Mike stressed that people with open fires should have their chimneys swept every 3 to 6 months.

Mike agreed to provide a written report for the next meeting, which the Chairman explained would be easier for people to understand.

CAYPIG

Sally Willox and members of the CAYPIG updated the Board on young people's issues in the Westbury community area. The main issues the CAYPIG group are currently engaged in are Multi-media room development, 13-19 Youth Strategy/Youth Services proposals and Youth Shelter project.

The group are turning a redundant room in the centre into a multi-media room, which will then benefit the community, specifically young people but also other groups. This project is a needs led idea from young people, with a core group of 20 young people leading it. A DVD film produced by young people showing how the grant was spent will be shown at the December Area Board.

From May to August 2011 young people took part in consultations in relation to children's and young people's services across Wiltshire, as part of a review and development of a new strategy to ensure that services in place are meeting their needs, are adequate, accessible, affordable and effective.

This is a time of change in Youth Work for Wiltshire but it is being embraced positively in Westbury, whilst at the same time ensuring a high quality youth development service continues to function and be offered to young people.

Young people have requested improvements in youth shelters across Westbury for some time now and lots of research has been conducted over the past 2 years, looking at locations, designs, funding and so on. Over the past few months a small working group has been developing this project, which will involve upgrading the existing Penleigh Park shelter, in the same location and moving that one to a different location. This will then enable young people to have areas that they can meet, reducing the need to move them on from locations that they are not meant to be, such as parks for the under 12s. Young people are very excited about this project and are appreciative of all the support with it. The project is due to start in October 2011 and has been given the go ahead.

BA13+Community Area Partnership (BA13+CAP)

Reverend Jonathan Burke informed the board that the CAP had provided responses to both the Core Strategy and Youth Strategy consultation documents. Work was ongoing with the Restorative Justice project, and a number of small grants had been awarded.

	<p>PCC Update Building has finally started. The build will take 42 weeks and the completion date earmarked is the 5 August 2012, this will be followed by the 'snagging' process and the installation of IT with a view to be up and running by the end of August 2012. Cllr Cuthbert-Murray expressed his delight at start of the building process and asked whether the MIU unit would be brought back to Westbury. It was explained that that decision was not part of the PCC remit to make however the new PCC would have the facilities.</p> <p>Cabinet Update Keith Humphries, Cabinet Member for Health and Wellbeing gave a brief update on the outcomes of the Cabinet meeting that was held to discuss the senior management restructure. Cabinet considered feedback submitted during the consultation period, before agreeing the new model which deletes the post of chief executive and reduces the number of corporate directors from four to three making year-on-year savings of £500,000. The implementation of this decision and its implications for particular individuals will be considered separately by the Senior Officer's Employment Sub-Committee and the Officer Appointments Committee. It is anticipated that the new leadership team will be in place in November. The cabinet also agreed to recommend the Council to agree that the Service Director Human Resources will be designated the head of paid service. Other necessary changes to the constitution will be considered by Council on 8 November.</p>
7.	<p><u>Issues Updates</u></p> <p>Sally Hendry updated the Board on a number of local issues that had been raised through the Area Board system www.wiltshire.gov.uk/areaboards</p> <ul style="list-style-type: none"> • Speeding on the Mead, Meadow Lane and the Ham had been reported, metro counts would take place where possible. • Can no smoking signs to be erected in park play areas. • Issues over dog fouling and litter concerns over pathways. • White horse viewing gallery is in need of tidying up – this is being looked at and new fencing and a cut back of overgrown trees and shrubs would take place shortly. • Newtown road had become very overgrown and the Unimog had cut back the hedges and verges. <p>Councillor Russell Hawker gave a brief update on the Leigh Park Community Centre. Instructions had been issued to Persimmon to start construction, he anticipated that it would take a 6 month period for them to get on site. A Project Manager had been appointed. He advised that a few minor issues needed to be</p>

	<p>sorted but that he expected work to be finished and the centre to be open by November 2012.</p>
8.	<p><u>Recycling</u></p> <p>Martin Litherland, Head of Waste Collection gave a presentation on the new waste and recycling collection service for Wiltshire. He explained the need to recycle more and use landfill less. Disposal costs were rapidly increasing to £80 per tonne in 2014. 72% of the people who took part in the consultation were in favour of an increased service. The new service will provide collection of plastic bottles and cardboard, non-chargeable garden waste, black box recycling and house hold waste.</p> <p>Residents would receive their new blue lidded recycling bin shortly with the service starting from 7 November 2011.</p> <p>Martin explained that the amount of letters and leaflets that had been distributed to explain the new collections was on the advice of Government and that a considerable amount of external money had been provided to produce this advertising campaign.</p> <p>Cllr Cuthbert-Murray asked for clarification on the Councils position to return to weekly waste collections as mentioned earlier in the month by Government. Martin explained that Councils were not clear what additional funding will be provided and that Wiltshire have looked at the whole waste management issue and if changes to the way we dispose of waste were not undertaken then there will be increased landfill taxes.</p> <p>Concern was raised over the roll-out procedure of the new bins. Many people would not have the space for an extra bin and would not want them delivered at random. Martin explained that where people had already opted out and were using bags additional bins would not be delivered.</p> <p>Martin also acknowledged that a lot of members of the public were very knowledgeable about recycling and that a sticker system which denoted the competency of the householder to recycle was a good idea and would take this back for discussion with the contractor.</p>
9.	<p><u>Commissioning Strategy for Young People Aged 13 - 19 Update</u></p> <p>Julia Cramp, Service Director for Commissioning and Performance, Department for Children and Education gave a brief update on the Strategy for Young People. She explained that through the consultative process with partners including health and education that the strategy should be extended to include 11- 19 year olds. She reported that Cabinet had agreed the strategic direction and priorities contained within the Strategy that outlined the direction for reshaping youth services in Wiltshire and for making savings (£450k in 2012/13) from current expenditure on youth work provided by the Council's Youth Development service.</p>

	<p>The suggestions for reshaping the Youth Development service that were consulted on were namely, testing the market to assess whether there could be an alternative provider for youth services; developing local partnerships with the voluntary sector; closer alignment with campus developments and reduced reliance on use of the existing 24 dedicated youth centres.</p> <p>Julia reassured the Area Board that Wiltshire would continue to provide open access youth work in all community areas and that the Westbury Youth Development Centre would not close. She would be chairing the Youth Strategy Implementation Group which Westbury was well represented including Cllr Russell Hawker, Sally Willox and a CAYPIG representative.</p> <p>Sally Willox, Youth Development Co-ordinator was pleased that the young peoples' comments had been taken on board in the consultative process.</p> <p>Cllr Jenkins was pleased that the Youth Development Centre had been retained.</p> <p>Sally went on to explain that she hoped to continue with the transport scheme and that this additional fund raising and applications for grants would help to support this.</p>
10.	<p><u>Safe Places Scheme</u></p> <p>Bernie Fitzmaurice from Communities and Voluntary Support Sector Team explained a pilot scheme providing 'safe places' for vulnerable adults when out and about in Wiltshire was launched in July 2011 in Salisbury.</p> <p>Under the scheme, shops and other businesses agree to become havens where anybody who feels concerned or threatened can go for help. The scheme, which has been developed by Wiltshire Council and partner organisations, was piloted first in Salisbury, followed by Devizes and the villages of Erlestoke, Coulston, Edington and Bratton.</p> <p>When businesses sign up to the scheme they receive a briefing pack which includes information on how the scheme operates. They advertise they are a member by displaying the 'safe places' sticker in their window.</p> <p>People who register for the scheme can request an ICE (in case of emergency) card which enables staff at the safe places to identify who they are and to contact someone they know and trust, such as a parent or carer, to get them help. Although the scheme has been set up for vulnerable adults it is available for anybody to use. Libraries have already agreed to start giving out these cards.</p> <p>Bernie explained that in most instances this was a consolidation of best practice</p>

	<p>and that retail businesses already were engaged in this supportive role.</p> <p>Cllr Cuthbert-Murray asked how quickly would Westbury Town be able to enrol in the pilot, he reported that Westbury Shop Watch were eager to support this scheme. Bernie was pleased with the positive approach and would take this back to the team. Cllr Jenkins endorsed this explaining that this was a good and positive scheme for the Community Area to support.</p>
11.	<p><u>Community Area Transport Group</u></p> <p>The Area Board members voted on the priorities for funding from the CATG funds after a brief discussion, as all members were present at the last CATG meeting, it was decided that the priorities within the report should be funded.</p> <p>Decision</p> <p>To approve funding for;</p> <ul style="list-style-type: none"> • Edington painted pavement (costing awaited) • Repainting of red warning road surface at the entrance to Westbury from Warminster (approximate cost £2500 - £3000) • Highways officers to carry out a scoping study into new cycle routes in and around Westbury (no cost for preliminary investigations).
12.	<p><u>Community Area Grants</u></p> <p>Councillors considered four applications for funding from the Area Board Grants:</p> <ol style="list-style-type: none"> 1. Coulston Village Hall Management Committee application for £990 to part fund the purchase of new chairs. 2. Reeves Community Orchard application for £589 to purchase a chainsaw, strimmer and associated maintenance tools. 3. Bratton Recreation Ground Committee application for £2140 to part fund the installation of modern kitchen facilities. 4. Trowbridge Tigers Football Club application for £233 to part fund host a 5 a side football tournament in Westbury to raise the profile of lesbian/gay/bisexual and transgender (LGBT) people. <p>Coulston Village Hall</p> <p>Andrew Burley from the Coulston Village Hall Management Committee explained the need for more up-to-date, comfortable and lighter alternatives. The Chairman agreed that was a need.</p> <p>Decision</p>

Westbury Area Board awarded the sum of £990 to the Coulston Village Hall Management Committee.

Reason

The project to enhance the hall supports the development of a thriving leisure and cultural environment and vibrant community life as identified in the Westbury Area Community Plan. It also demonstrates links to the Local Agreement for Wiltshire ambition 'Building Resilient Communities'.

Reeves Community Orchard

Mike Pearce and Warren Harding explained that the grant if awarded would be used to buy equipment to help with the continual maintenance of the 76 year old orchard.

Decision

Westbury Area Board awarded the sum of £589 to the Reeves Community Orchard.

Reason

The project demonstrates links to the Local Agreement for Wiltshire ambition 'Building Resilient Communities' and to the protection of the countryside and wildlife habitat as identified in the Westbury Community Area Plan.

Bratton Recreation Ground

Steve Lloyd and Mike Manson representing the Bratton Recreation Ground Committee explained that funding was needed to help with the upgrade of the kitchen facilities within the pavilion.

Decision

Westbury Area Board awarded the sum of £2140 to Bratton Recreation Ground Committee.

Reason

The project demonstrates links to the Local Agreement for Wiltshire ambition 'Building Resilient Communities' and to the aims of the Westbury Community Area Plan concerning the development of a thriving leisure environment to create vibrant community life.

Trowbridge Tigers Football Club

Nick Pitcher from the football club explained to the Board about the Justin Fashanu Cup, a national football tournament aimed at building bridges between people of different sexualities by bringing together teams from across the UK and the role of the Trowbridge Tigers. The Fashanu Cup would be held at Leighton Recreation Centre with an evening reception being held in Warminster. Funding had been requested from Trowbridge and Warminster Area Boards, as well as Westbury. Trowbridge had refused, Warminster approved.

Decision

	<p>Westbury Area Board awarded the sum of £233 to Trowbridge Tigers Football Club.</p> <p><i>Reason</i> <i>The project demonstrates links to the Local Agreement for Wiltshire ambition 'Building Resilient Communities' and to the Resilient Communities Partnership strategic aims of tackling inequalities to create stronger and more inclusive communities.</i></p>
13.	<p><u>Wiltshire Voices</u></p> <p>Sally Hendry Community Area Manager updated the Board. Wiltshire Voices is a countywide project aimed at ensuring everyone's voice gets heard. The idea came about following the review of the first year of Wiltshire Council's area boards. The project, which is funded from the Performance Reward Grant, is working with a whole range of groups across the county from the boating community and forces families through to gypsies and travellers, stroke sufferers and people with learning disabilities. Findings from the 12 projects will be shared across through an information pack, learning tools and a DVD.</p> <p>In Westbury the project is focussing on the needs and concerns of older people, and the area board is working in partnership with Age UK to not only identify the issues relevant to older people but to try and come up with ideas and community solutions to help.</p> <p>Penny Church of Age UK has agreed to take on this role of project champion and Councillor David Jenkins is the lead councillor on the project. A launch event was held to which we invited a wide range of stakeholders from the statutory and voluntary sectors along with people who have a special interest in the provision of services and facilities for older people. As a result of this event, a steering group was formed. Wiltshire Voices also helped fund and organise an event with Age UK at the Paragon Hall in Westbury. This featured a variety of stalls and information points, refreshments, lunch and a talk about making the most of benefits available. As part of this event we held round table discussions on issues affecting older people in our community.</p> <p>The next stage of the Voices project is to create a number of small focus groups at which older people will be able to voice the positive aspects of living in the Westbury community, the challenges they face, and any solutions that might help change things for the better. This is ongoing with contacts made with the sheltered housing scheme, the day centres and the Good Neighbour Scheme working in the villages.</p>
14.	<p><u>Future Meeting Dates and Close</u></p>

	<p>The next meeting of the Westbury Area Board will be held on December 8 2011, at the Laverton, commencing at 7pm.</p>
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Westbury Area Board – 8 December 2011

Chairman's Announcements

Wiltshire's new 'Warm and Well' free home insulation scheme

There are an estimated 30,000 people in fuel poverty in Wiltshire, who cannot afford to heat their homes adequately. How many live in your community area?

Cold homes impact on the health and wellbeing of your local residents. Would you like to help yourself and other residents save money and improve your home comfort?

The new Wiltshire Warm and Well scheme is open to all home owners and private tenants, and enables residents to improve the energy efficiency of their homes through installing loft and cavity wall insulation – saving money on bills and making homes warmer.

To access the scheme

Freephone: 0800 512 012, or go to <http://www.warmandwell.co.uk>

With Council funding as well as national CERT funding, Wiltshire Warm and Well aims to improve 3,000 homes in financial year 2011/2012.

Wiltshire Council's Core Strategy commits the council to reducing carbon emissions throughout the county. Carbon emissions from domestic properties make up 24% of total emissions. Improving insulation of domestic properties therefore makes a significant contribution to energy saving and therefore carbon emissions reduction.

We urge Area Board partners to get involved and help refer people to the scheme.

If you would like to hold a special event to promote the scheme, or promote it as part of another event you are holding, the 'Green Room' van is available to help, (further details at <http://www.warmandwell.co.uk> > The Green Room). Leaflets can also be supplied should you be interested, simply email your request to:

warm&well@swea.co.uk

Further information on this scheme can be accessed on the Wiltshire World Changers Network website, <http://wiltshireworldchangers.org> or via the Wiltshire Council website, <http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/housing/housinggrants/homeenergygrants.htm>

Rachel Ross
Home Energy Efficiency Officer
Energy Change and Opportunity
Economy and Enterprise
Wiltshire Council
P O Box 2281
Salisbury
SP2 2HX

Westbury, Leigh Park – Progress with Adoption of highway infrastructure

1. Purpose of the Report

- 1.1. To update the Westbury Board with progress on the adoption of highway infrastructure on the Leigh Park development

2. Background

- 2.1. The Leigh Park development has been largely completed for some years and the highway infrastructure (i.e., roads, footways, cycleways, street lighting etc) must therefore become maintained at public expense, i.e. adopted by the local authority.
- 2.2. The main developer has been cooperating to ensure all highway adoption Agreements can be completed in a programmed and timely manner.
- 2.3. This report follows that provided to the Board on 7th April 2011.
- 2.4. This report is to inform the area board on progress.

3. Main Considerations

- 3.1. Regular monthly progress meetings have been held since late 2009 between highway officers and the main developer to monitor and maintain progress on road adoptions. The highway inspector is in weekly attendance on site to inspect work in progress.
- 3.2. Since the last report, progress has been made with 2 Agreements now completed see Appendix 1, and it is anticipated that 2 more will be adopted by the end of the year including the remaining infrastructure roads, see Appendix 2.
- 3.3. It is anticipated that one further Agreement will be adopted early next year with another 2 adoptions anticipated early summer 2012 and another in 12 months time. Another Agreement is due to begin the maintenance period in December 2011.
- 3.4. The consultation process has begun for the 20mph zone on the remainder of the development, see Appendix 3.
- 3.5. The main developer is committed to completing all Agreements in a timely fashion and regular monthly progress meetings will be maintained to ensure the momentum is maintained.

4. Implications

4.1. Environmental Impact of the Proposals

None

4.2. Financial Implications

None.

4.3. Legal Implications

None.

4.4. HR Implications

None

4.5. Equality and Diversity Implications

None

5. Recommendation

It is recommended that: the Westbury Area Board note the contents of the report

Parvis Khansari
Head of Strategic Services

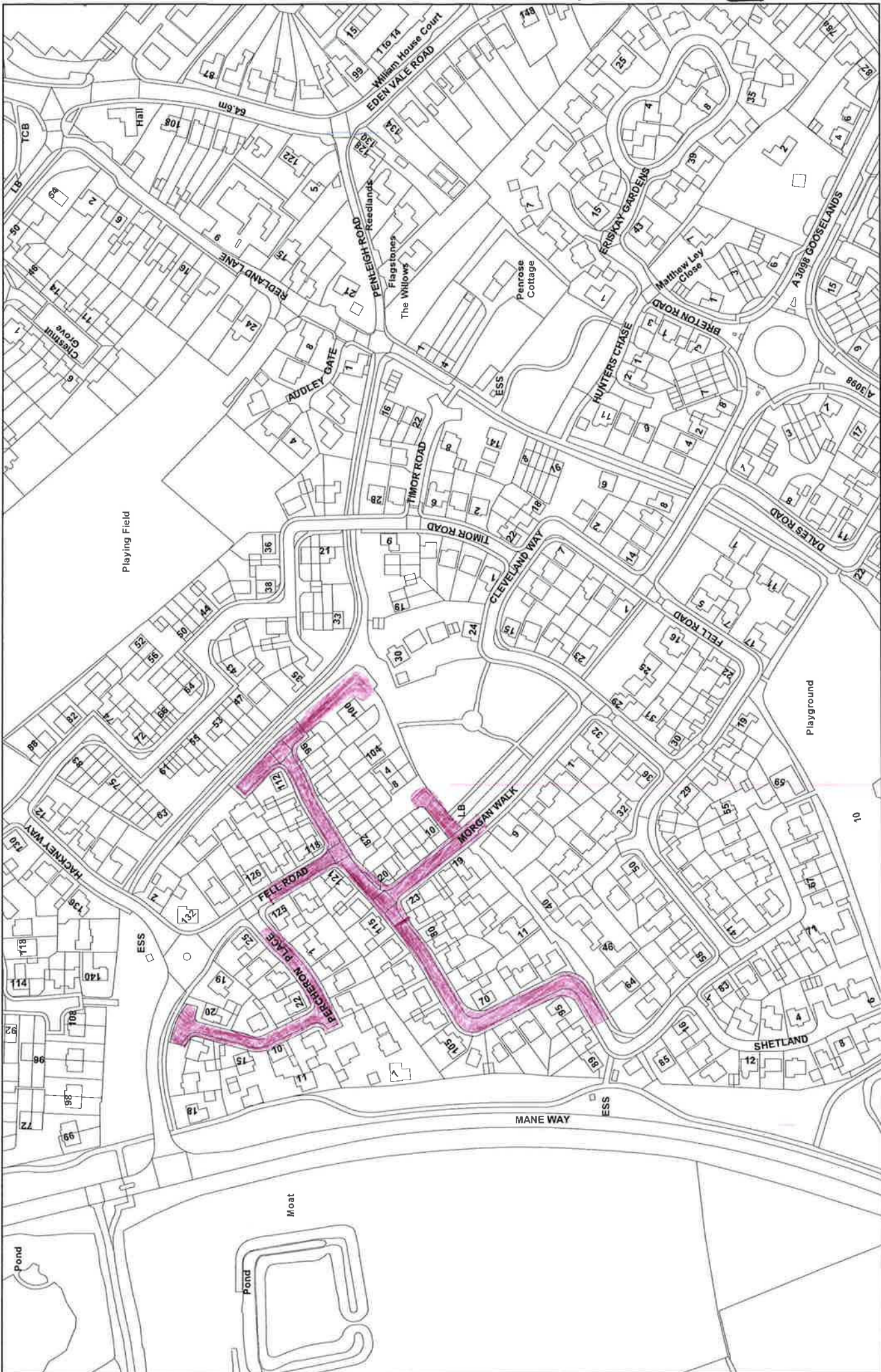
Report Author: Julie Cleave
Development Control Engineer
Tel No: 01225 713463
E-Mail: Julie.cleave@wiltshire.gov.uk

Appendices: None.

Background papers: None

APPENDIX 1

ADOPTED IN LAST 6 MONTHS

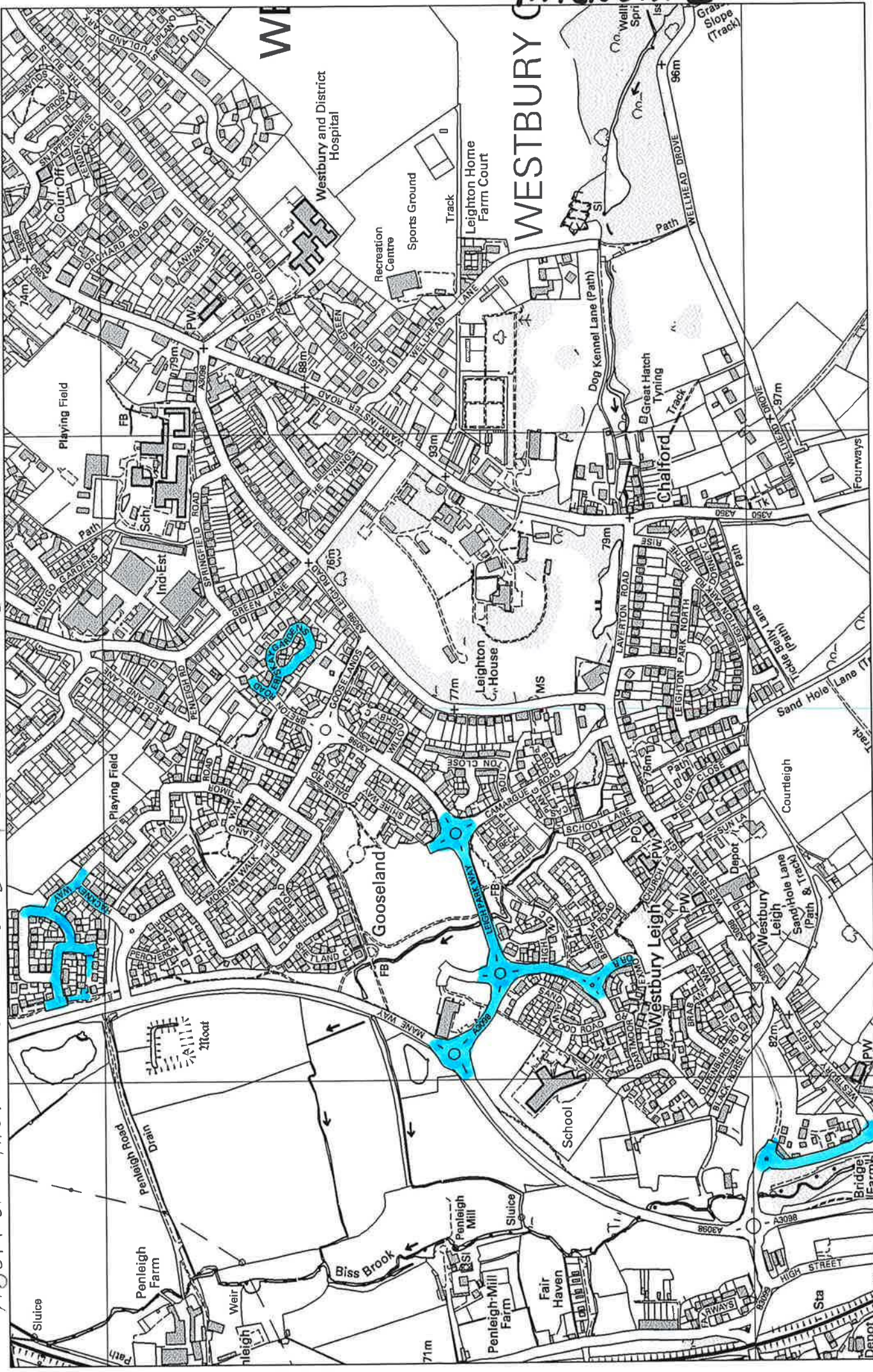


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Date: 22 November 2011
SLA: Not Set
Scale: 1:2500

ADOPTION ANTICIPATED END 2011 / BEGINNING 2012

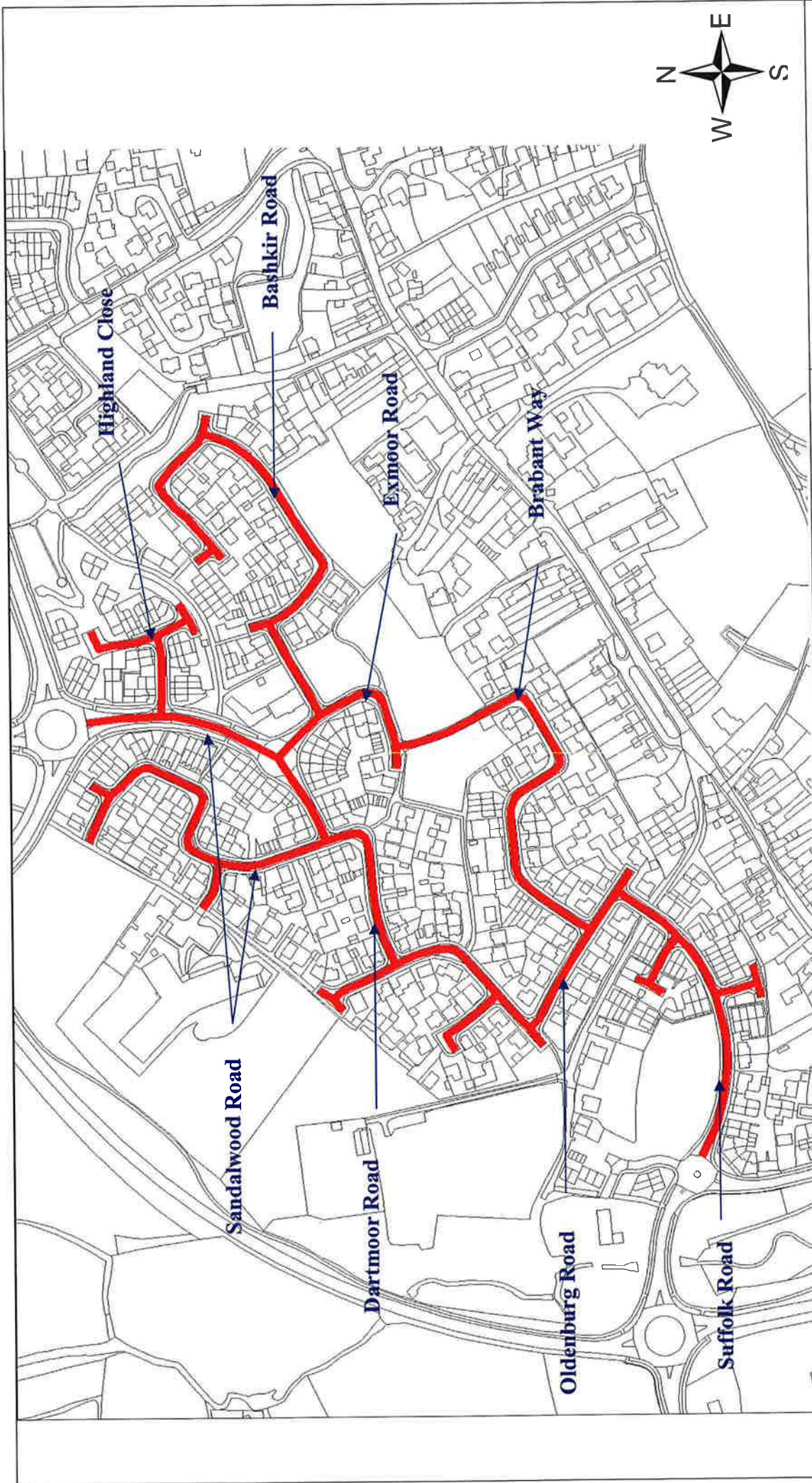
APPENDIX 2



Date: 30 November 2011
 SLA: Not Set
 Scale: 1:7500

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Proposed 20mph Speed Limit and Traffic Calming Measures;
 Sandalwood Road, Dartmoor Road, Oldenburg Road, Suffolk
 Road, Brabant Way, Exmoor Road, Bashkir Road, Highland
 Close - Leigh Park, Westbury Leigh
Indicative Plan

Wiltshire Council, Bythesea Road, Trowbridge, Wiltshire BA14 8JD
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Date:
 18th October 2011

Key: — Indicates Proposed Speed Limit

WILTSHIRE COUNCIL

ITEM 6

WESTBURY AREA BOARD
8th December 2011

Westbury, Leigh Park – Progress with Adoption of Amenity land

Executive Summary

To update the Westbury Area Board on progress with the adoption of amenity land on the Leigh Park development

Proposal(s)

The Area Board to note the situation report

Reason for Proposal

The Area Board have requested regular updates on progress with adopting amenity land on Leigh Park

Recommendation

It is recommended that: the Westbury Area Board note the contents of the report

Purpose of the Report

1. To update the Westbury Area Board on progress with the adoption of amenity land on the Leigh Park development

Background

2. Parts of the Leigh Park development have been completed for a number of years and the Wiltshire Council's Technical Manager has attended previous Area Board meetings to report on progress with adopting amenity land in these completed areas.
3. It was previously requested that the Technical Manager would report progress to the Area Board every six months.
4. This report is to inform the Area Board on the latest progress.

Main Considerations

5. As reported previously the development has been divided into three phases reflecting the degree of completeness and or complexity of issues involved in the adoption of the amenity land.
6. **Phase One** (shown green edged red in Appendix 1 and 2, and coloured green in Appendix 3)
7. This is expected to be adopted during December 2011.
8. Timor Road play area will be adopted at about the same time.
9. The Northern Balancing pond adjacent to POS13 will also be conveyed to the Council during January 2012, albeit it had been technically adopted by the Council a number of years ago.
10. **Phase Two** (shown green edged red in Appendix 4 and 5)
11. The remedial work is underway and it is expected that these will be adopted about March 2012.
12. Following technical advice the phase will include adoption of the former Dilton Marsh Tannery site.
13. **Phase Three** (Shown in Appendix 5)
14. This comprises of POS areas 9, 10 and some land behind the community facilities. Their status will be regularly reviewed with the developer.
15. As part of phase three any small areas of amenity land missed in the first two phases will be adopted.
16. To assist Wiltshire Council with this it would be of useful if residents could highlight any amenity land that does not appear in green on the attached plans in the Appendices.

Environmental Impact of the Proposals

17. None

Financial Implications

18. None.

Legal Implications

19. None.

HR Implications

20. None

Equality and Diversity Implications

21. None

Recommendation

22. It is recommended that: the Westbury Area Board note the contents of the report

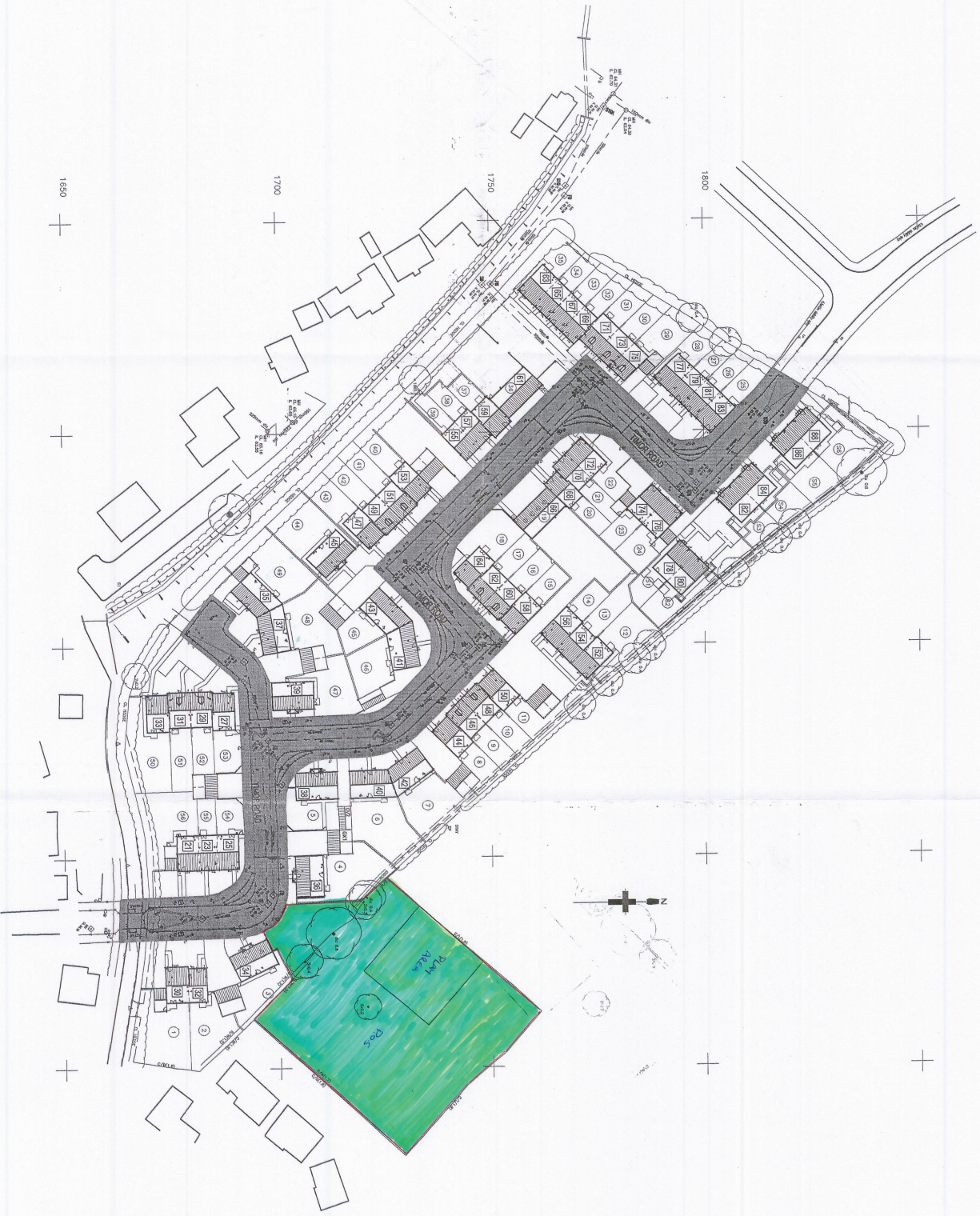
Ian Brown
Head of Amenity and Fleet

Report Author: Steve Ibbetson
Technical Manager
Tel No: 07979 644613
E-Mail: steve.ibbetson@wiltshire.gov.uk

Appendices:

Appendix 1 - TM 2011-19 - Westbury, Leigh Park - Appendix 1 - Plan Phase one North.pdf
Appendix 2 - TM 2011-19 - Westbury, Leigh Park - Appendix 2 - Plan Phase one South.pdf
Appendix 2 - TM 2011-19 - Westbury, Leigh Park - Appendix 3 - Timor Road Adoption Plan.pdf
Appendix 4 - TM 2011-19 - Westbury, Leigh Park - Appendix 4 - Plan Phase two North.pdf
Appendix 5 - TM 2011-19 - Westbury, Leigh Park - Appendix 5 - Plan Phase two South.pdf

Background papers: Previous reports to Westbury Area Board



KEY.

- Bu Balcony
- Bl Briv.
- BS Block Facing
- BS Bus Stop, Seat
- BE Bench
- BB Channel Block
- Conc. Concrete
- CT Cable TV, pole
- CT Cable TV, pole
- FP Fire Hydrant
- CT Fire Hydrant
- FP Footpath
- CT Gas Valve
- GV Gas Valve
- C Implication Chamber
- LP Letter Box
- LP Existing Street Light
- OBM Overhead Bench Mark
- OHM Overhead Cable
- PM Pole
- PR Pole
- RS Road Sign Wall
- Spp. Shopping Wall
- Sub. Concrete Paving Slab
- SN Stop Valve, sub-station
- Tar. Tarmac
- TP Telegraph Pole
- TP Water Meter
- WM Water Meter
- WS Well
- No. 1 Survey Station

LEGEL INFORMATION.

- C. Manhole Cover Level
- IL Manhole Invert Level
- BL Manhole Bottom Level
- EL Spot Level
- +123.45 Spot Level
- T.O.K. Top of Kerb
- T.O.B. Top of Bank

NOTES.

1. Some of these observations may not appear on this plan.
2. Contour Interval - 0.25m.
3. All levels in metres related to os datum.

REV	DATE	ISSUED	DESCRIPTION
A	21/10/06	MAP	EXISTING ADJUSTMENTS
B	21/10/06	MAP	PROVISIONAL ADJUSTMENTS
C	18/07/07	MAP	ADJUSTMENTS
D	18/07/07	MAP	ADJUSTMENTS
E	20/08/08	MAP	ADJUSTMENTS

Drawn: **JOHN O'FELYN**
 Project: **WINDREY HOMES**
ASSISTANT LEIGH
AREA 127
 Title: **AS BUILT SURVEY**

MIKE PRINGLE
DEVELOPMENT SERVICES
 42 AVONBYE ROAD
 BRISTOLTON
 BRISTOL
 BS40 5JF
 TEL: 0117 9714034 - 07799 840313

DRAWING NUMBER: **R7-SEC-38**
 DATE: **23/11/04/500**
 SCALE: **E**

Westbury Mayor's Christmas Craft Fayre



In aid of Diabetes UK

&

Wiltshire Air Ambulance Appeal



Saturday 3rd December

at

**The Laverton Hall from 10am to
4pm**

Do you have some crafts to sell?

Why not book a table for the above event?

Tables cost £10 each

To book a place or questions telephone:

Dave on: 07875230977

Or email: WINDESS2@YAHOO.CO.UK

Amanda McCann on: 01373 822232

Or email: Amanda.Mccann@westburytowncouncil.co.uk





Crime and Community Safety Briefing Paper Westbury Community Area Board 8th December 2011

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

🖥️ Visit the new and improved website at: www.wiltshire.police.uk

Team News:

Ps Debra ASHLEY

Town Team:

Pc Jo Philpott
PCSO Matt Stewart
PCSO Neil Turnbull

Rural Team:

Pc Darren Foulger
PCSO Lukas Breedt

WESTBURY PERFORMANCE:

Wiltshire Police - 171 years of public service

Westbury	Crime				Detections	
	November 2009 - October 2010	November 2010 - October 2011	Volume Change	% Change	November 2009 - October 2010	November 2010 - October 2011
Violence Against the Person	216	166	-50	-23%	44%	52%
Dwelling Burglary	30	54	24	80%	17%	19%
Criminal Damage	223	206	-17	-8%	13%	16%
Non Dwelling Burglary	73	99	26	36%	5%	4%
Theft from Motor Vehicle	69	44	-25	-36%	6%	2%
Theft of Motor Vehicle	22	18	-4	-18%	23%	22%
Total Crime	891	941	50	6%	25%	24%
Total ASB	776	848	72	9%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Oct 2010 - Sep 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences
** Detections include both Sanction Detections and Local Resolution

The performance figures for Westbury and the surrounding villages this reporting period show a 6% increase in total crime.

This increase equates to 50 more reports of offences/crimes, compared to what the Police had received at this same time last year. The significant increase is in relation to offences of burglary and most of these incidents include a forced entry into garages sheds and outbuildings. There have been regular key messages via the local press, re security, alarms and property marking and bids for people with relevant information to report it (anonymously if needs be via Crime Stoppers) the most sought after items continue to be tools, bicycles and metal.

This last month has seen yet a further ASBO granted for a youth within the town of Westbury and our hard work with Youth Services, Wiltshire Council and Schools re the youth related anti social behaviour continues.

Our aim is to make Wiltshire the safest county and reducing violent crime across Westbury and its surrounding villages is significant, so far this year there have been 50 fewer victims of assaults.

Whilst this report brings some mixed news regarding crime performance Westbury and its surrounding villages continues to be a safe place to live.

Wiltshire is constantly compared against 8 Forces of similar size and demography and regularly performs the best!



1. **Mr Ricky Rogers** is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing police matters in the Community Area. He can be contacted via Wiltshire Police Authority: 📞 01380 734022

or 🌐 <http://www.wiltshire-pa.gov.uk/feedback.asp>

Lindsey Winter
Sector Inspector
28th November 2011



Westbury Area Board Report

This report is for the period 010911- 311011

Activities:

FIRES	
Accidental Fires attended	3
Deliberate Fires attended	1
Total Fires	4
No of Co-responding calls(for ambulance service)	0
No of Road Traffic Collisions attended	0
No of fire related deaths or injuries	NIL
No of Home Fire Safety visits	21

Use Candles Safely.

Fires happen when candles are in use because:

- They are left unattended.
- We fall asleep without putting them out.
- We don't use the right kind of holders.
- We put them too close to clothing and furnishings.

These simple tips will help you to use candles safely:

- Tealights and nightlights in foil containers need to be placed in another suitable holder as they can melt through plastic materials. Tealights burn for four hours, nightlights for about eight hours, increasing the amount of heat given out. Be careful not to use nightlights in oil aromatherapy burners.
- Never leave a burning candle or oil burner in a child's bedroom.
- Keep candles out of draughts and away from furnishings and clothing.
- Keep candles and matches or lighters out of the reach of children.

- When re-lighting candles trim the wick and extinguish it if it starts to smoke.
- If using more than one candle allow 100mm between each one.
- Never burn a candle right down into the holder.
- You increase the risk of fire or injury if you move a candle while it is lit.
- Always put votive and scented candles in a glass or metal holder as they liquefy to release their fragrance.
- Be aware of the risk to clothing when celebration candles are in use.
- In the garden, keep children and pets away from garden candles and lanterns.

Whatever the occasion, whatever the time of year, enjoy using candles safely.

Chimney Fires:

With the onset of Autumn and the colder weather those with open fires; solid fuel or wood burning stoves should start making arrangement for chimneys and flues to be cleaned.

Chimneys for wood burning fires should be swept every three months when in use. If you burn smokeless fuels or bituminous coal, the chimney should be cleaned at least once a year. An annual clean is sufficient for oil and gas fires.

Other safety tips include:

- Have the chimney properly swept – using a vacuum cleaner alone is not sufficient.
- Make sure your fire receives enough air to allow the fuel to burn properly.
- Only burn suitable fuels.
- Do not overload the grate or appliance.
- Maintain your appliance in accordance with the manufacturer's instructions.
- Use a fire or spark guard to prevent accidental fires.
- Inspect your chimney breast, particularly in the roof space. Make sure that it is sound and that the sparks or fumes cannot escape through cracks or broken bricks.
- Make sure you are not at risk from carbon monoxide poisoning by having appliances installed and serviced by competent engineers. Fit a carbon monoxide detector and never block air bricks, vents or flues.
- Extinguish the fire before going to bed or leaving the house

For further information on home fire safety, visit www.wiltshire.gov.uk

Michael R Franklin

Partnerships & Community Engagement Manager

November 2011

NHS Update – November 2011

On behalf of NHS Wiltshire, the Stroke Association is holding a Focus on Stroke event on **Wednesday 2nd November at the Sports Club, London Road, Devizes. Starting at 10am**, the event will include presentations from health and social care, and the voluntary sector. It is also an opportunity for those who have had a stroke and their carers to contribute to the development of stroke care in Wiltshire.

As part of the stroke awareness campaign, NHS Wiltshire's message is for people to maintain a healthy lifestyle, understand the risks, and improve awareness of what to do if a stroke is suspected. So people are encouraged to:

- Learn about the warning signs of a stroke and how to take action.
- Know their personal risk factors for blood pressure, diabetes, and cholesterol – your GP can help you understand these.
- Be physically active and exercise regularly.
- Avoid unhealthy weight gain by keeping to a healthy diet.
- Drink alcohol sensibly.
- If you smoke, seek help to stop now, and avoid breathing in other people's smoke.

As a vital way to help identify whether someone has had a stroke, NHS Wiltshire actively promotes the FAST message. FAST is the acronym to help assess three symptoms:

Facial weakness – can the person smile? Has their mouth or eye dropped?

Arm weakness – can they raise both arms?

Speech problems – can you understand what they are saying? Are they speaking clearly?

Time to call 999

A stroke is a 'brain attack'. It happens when the blood supply to a part of the brain is disturbed or cut off, damaging brain cells and affecting body functions such as the control of limb movement. Studies show that if the patient is treated immediately the risk of long-term damage is reduced, which is why FAST is so important in spotting the signs.

It's also important for people who have had a stroke to engage in exercise, because a stroke often results in reduced strength, mobility and fitness. Strokes also affect moods and can cause social isolation. NHS Wiltshire is therefore working with Wiltshire Council to introduce exercise classes for stroke survivors at leisure centres across the county.

Exercise professionals have received stroke training to run exercise after stroke classes and gym based sessions. The pilot programme is underway at Castle Place Leisure Centre, Trowbridge, and further classes will be offered in Chippenham, Salisbury, Devizes and Marlborough from January 2012.

Don't forget your flu jab

Flu is a highly infectious illness that spreads rapidly through the coughs and sneezes of people who are carrying the virus. If someone is at risk of complications from flu, it's really important they have their annual flu jab.

Anyone can get flu, but it can be more serious for certain people, such as:

- people aged 65 or over
- people who have a serious medical condition
- pregnant women

People in these groups are more vulnerable to the effects of seasonal flu (even if they are usually fit and healthy) and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia, which could result in a stay in hospital. Flu can also make existing medical conditions worse, so it's important people to take up the offer of a vaccination.

The best time of the year to get a flu vaccination is now - the autumn. It's free and it's effective against the latest flu virus strains. Even if someone has already had a flu jab in previous years, they need another one this year to keep immunity up to date. The flu jab may only protect someone for a year, because the viruses that cause flu are always changing. This year's seasonal flu vaccination also includes a vaccine to protect against swine flu. See your GP about the flu jab if you're 65 or over, or if you have any of the following problems (however old you are):

- a serious heart complaint
- a chest complaint or breathing difficulties, including asthma, bronchitis and emphysema
- serious kidney disease
- diabetes
- lowered immunity due to disease or treatment such as steroid medication or cancer treatment
- if you have a problem with your spleen or you have had your spleen removed
- if you have ever had a stroke

It's also important to get your flu jab if you are pregnant. Your GP may advise you to have a flu jab if you have serious liver disease, multiple sclerosis (MS) or some other diseases of the nervous system. If you think you may need a flu vaccination, check with your GP, practice nurse or your local pharmacist. If a nurse visits you regularly, ask about getting your flu vaccination. Most GP surgeries arrange vaccination sessions in the autumn.

If you have any questions at all, please ask your GP.

Agenda Item 12

Community Area Grants

Purpose of Report

To ask councillors to consider three applications seeking the following funding from 2011/12 Area Board Grants:

1. Westbury Art Group application for £324 to purchase a storage cupboard for materials.
2. Bratton Pavilion Management Committee application for £525 to upgrade toilet facilities
3. Leigh Park Community Association application for £8,000 towards the construction of a community centre on Leigh Park. Note this is an area board led application.

1. Background

1.1 Area boards have authority to approve grants under powers delegated to the area boards by the leader of Wiltshire Council (13 May 2009). Under the terms of that delegation area boards must operate within the policies set by the leader and/or the council. Wiltshire Council has adopted an Area Grants Policy, with funding criteria, to which the area boards must adhere.

1.2 In accordance with the Scheme of Delegation, any recommendation of an area board that was contrary to the funding criteria would need the approval of the leader, the appropriate cabinet member or the Cabinet.

1.3 In 2011/12 the Westbury Area Board was allocated a budget of £40,447. At the area board meeting of February 3 2011, the decision was taken to roll over unspent totals of £7492 making a total of £47,939. Following the approval of grant funding at the area board in October, we currently have **£30,573** remaining for this financial year.

2. Main Considerations

2.1 Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed before 31 March 2012.

2.2 Funding applications will be considered at every Area Board meeting until 31 March 2012.

3. Environmental Impact of the Proposals

3.1 Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1 Awards must fall within the Area Boards budget allocated to the Westbury Area Board.

4.2 If the grant application is approved, there will be **£21,724** left in the Westbury area board budget for 2011/12.

5. Legal Implications

5.1 There are no specific legal implications related to this report.

6. HR Implications

6.1 There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 Community Area Grants give all local community and voluntary groups, town and parish councils an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – Officer recommendations.

8. Officer recommendations

Applicant	Project proposal	Funding requested
Westbury Art Group	The purchase of storage cupboard in which to keep art materials	£ 324

8.1.1 Officers are of the opinion that this application meets 2011/12 grant criteria.

8.1.2 The art group meets weekly at the parish hall. However it has no specific storage space for its materials and work. The cupboard will be housed in the store room of the parish hall. The art group supports the development of a thriving leisure and cultural environment and vibrant community life as identified in the Westbury Area Community Plan (P. 26)

Applicant	Project proposal	Funding requested
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Bratton Pavilion Management Committee	The pavilion on the village green is used by a variety of local community groups but the toilet facilities need upgrading. It is hoped the refurbished facility will attract more users to the pavilion, and provide them with a more useable and more hygienic toilet area. It will also offer improved disabled toilet facilities, and will incorporate a baby changing area.	£525
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8.2.1 Officers are of the opinion that this application meets 2011/12 grant criteria.

8.2.2 The pavilion is used by a variety of village groups for event ranging from meetings to parties. The project demonstrates links to the Local Agreement for Wiltshire ambition "Building Resilient Communities".

Applicant	Project proposal	Funding requested
Leigh Park Community Association	To help fund the construction of a community centre at Leigh Park	£8,000

See separate grant form for detail.

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Westbury Art Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Purchase of secure storage needed for art group materials and equipment.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	WAG enables people to meet together weekly to paint and draw in an encouraging environment. Members fees are kept low as most members are retired. These funds are used to pay rent to the PCC and to mount exhibitions including as part of WAMF. A percentage of sales from exhibitions is usually given to a local charity. The group meets in the Parish Hall but currently has no secure storage for art materials, reference books and tea things. The PCC cannot fund a cupboard but is happy for one to be permanently located in the Hall. A grant is sought, failing group funds enough to cover this need.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Westbury Area Board		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Westbury Parish Hall
When will your project take place?	As soon as funds are available
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	We had found items disturbed and missing: we cannot leave anything securely from week to week. The Art Group provides a low cost leisure activity for local people who will be reassured to know that their materials will not go missing in their absence.
How many people will benefit from your project?	21 or so
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	It would provide a facility in direct advancement of Westbury Area's Culture Vision to support and develop a thriving leisure and cultural environment 27
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Group will continue to self-fund by weekly attendance fees.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Belongings of Art Group members will be secure and undisturbed during the period between weekly meetings.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

N/A

Please *list* with amount applied for and whether you have been successful

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: March	Year: 2011
A - Total income:	£1056.61	
B - Minus total expenditure:	£1228.72	
Surplus/deficit for year: (A minus B)	£-172.11	
Free reserves currently held:	£ 162.28 as at 30/09/11	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Purchase of storage unit	£324	Own fundraising/reserves		£
Delivery	£0			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£324	Total Project Income		£

Total project income B	£0
Total project expenditure A	£324
Project shortfall A – B	£324
Grant sought from Wiltshire Council Area Board	£324
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/10/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	BRATTON PAVILION MANAGEMENT COMMITTEE		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	UPGRADE TOILET FACILITIES		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	OUR PROJECT WILL UPGRADE THE EXISTING TOILET FACILITIES IN THE PAVILION AT THE VILLAGE GREEN. THE REFURBISHED FACILITY WILL ATTRACT MORE USERS TO THE PAVILION, AND PROVIDE THEM WITH A MORE USEABLE AND MORE HYGENIC TOILET AREA. IT WILL ALSO OFFER IMPROVED DISABLED TOILET FACILITIES, AND WILL INCORPORATE A BABY CHANGING AREA. THIS PROJECT IS PART OF OUR ONGOING PROGRAMME OF IMPROVEMENTS TO THIS VALUABLE VILLAGE ASSET.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	BRATTON IS IN THE WESTBURY AREA.		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 12/07/11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	BRATTON PAVILION ON THE VILLAGE GREEN, IN THE CENTRE OF BRATTON VILLAGE	
When will your project take place?	WINTER 2011 OR SPRING 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	WE RECEIVED CRITICISM OF THE EXISTING TOILET FACILITY FROM USER GROUPS, ALL VERBAL, SO UNABLE TO PRESENT THEM HERE. THE PROJECT WILL BENEFIT THE LOCAL COMMUNITY BY PROVIDING A PLEASANT, MODERN, HYGENIC TOILET AREA FOR THE USE OF ALL PAVILION USER GROUPS.	
How many people will benefit from your project?	IT WILL BENEFIT THE WHOLE VILLAGE	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	IT SUPPORTS THE COMMUNITY PLAN BY THE IMPROVEMENT OF A LOCAL SOCIAL FACILITY, AS DESCRIBED UNDER THE "CULTURE" SECTION OF THE PLAN. 13	
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Any other information about your project.

WE DO NOT HAVE ANY WRITTEN QUOTES YET, AS WE WANT TO BE SURE THAT WE CAN AFFORD THIS WORK BEFORE WE ASK FOR QUOTES FROM LOCAL TRADESMEN. AT THIS TIME, WE ARE WORKING ON ESTIMATES PROVIDED BY EXPERIENCED CONSTRUCTION PROFESSIONALS.

UNTIL SEPTEMBER 2011, THIS PAVILION WAS MANAGED BY ANOTHER VILLAGE ORGANISATION, IT IS NOW ADMINISTERED BY THE BRATTON PAVILION MANAGEMENT COMMITTEE. AS A RESULT OF THIS CHANGE, A PROGRAMME OF IMPROVEMENTS HAS BEEN DRAWN UP, WITH THE TOILET WORK IDENTIFIED AS A PRIORITY.

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

WE WILL REQUEST FEEDBACK FROM THE USERS OF THE PAVILION ON THE VILLAGE GREEN, AND WILL ASSESS CHANGES IN FREQUENCY OF USAGE.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: March	Year: 2011
A - Total income:	£241.26	
B - Minus total expenditure:	£417.19	
Surplus/deficit for year: (A minus B)	£-175.73	
Free reserves currently held:	£0	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
LABOUR IN ALTERATIONS	£220	Own fundraising/reserves		£
NEW TOILET EQUIPMENT	£210			£
MATERIALS	£95	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£525	Total Project Income		£

Total project income B	£0
Total project expenditure A	£525
Project shortfall A – B	£525
Grant sought from Wiltshire Council Area Board	£525
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 26/10/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Area Board Project

1. What is the Initiative?

Funding towards the construction of the Leigh Park Community Centre. The construction of the centre was agreed with developers Persimmon Homes (Wessex) Ltd in a S106 agreement more than 10 years ago. However the specifications for the hall have changed since that date, and there is now a shortfall of £8,000 needed to construct the hall to the 2011/12 spec. Details of the shortfall are listed below.

2. Where is the initiative taking place?

On land off Palomino Place in Leigh Park, Westbury.

3. When will the initiative take place?

Work is due to start in April 2012 and the centre is expected to be open by the end of 2012.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

All of Westbury Area residents will benefit from having a well equipped, easy to access and large community centre, the like of which is not currently available in the Westbury Community Area. It is anticipated the hall would be used for a wide range of community activities and thus its construction fits in with a number of Wiltshire Council and Westbury community plan objectives:

- The need for more activities for younger people
- The development of a thriving leisure and cultural environment and vibrant community life as identified in the Westbury Area Community Plan (P. 26)
- The need for more evening and daytime classes (Education Skills and Learning Page 8)
- The project demonstrates links to the Local Agreement for Wiltshire ambition "Building Resilient Communities".

5. What is the desired outcome of this initiative?

To provide an up to date and well equipped and flexible venue for use by a wide variety of ages and community groups, events and activities. It is anticipated the community centre will not only serve the still growing community of Leigh Park and the rest of the town, but also the whole rural hinterland and surrounding villages. There has already been interest expressed in the hall by a

wide range of potential users.

6. Who will Project Manage this initiative?

Wiltshire Council has already appointed a project manager to work with the contractors appointed by Persimmon. The project manager will liaise with the local unitary member, the Leigh Park Community Association and the community area manager to provide regular updates and progress reports.

7. Costs/quotes/ match funding?

£8,000 is requested to pay for:

- Vanity units to toilet wash hand basins £2,000
- Induction loop to chapel and meeting room £1,000
- Bar store light level increase £150
- Dimmable lighting controls to bar area £250
- Aluminium plant room door in lieu of timber £500
- Dimmable lighting controls to hall and meeting room £250
- Hall store light level increase £150
- Sound system equipment and overhead projector £3,700

8. Additional information

Planning permission for a community hall was granted by West Wiltshire District Council in December 2007, but construction was put on hold while the unitary council was formed. The centre, in Palomino Place, will be run by the Leigh Park Community Association and have a large hall with dividers, offices and smaller rooms, a kitchen and bar. There will also be car parking.

The Leigh Park Community Association is working with Community First on accessing grants to fund other parts of the hall development. This will include a commercial style kitchen so the hall can be used for receptions, parties, dinners etc.